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## Archives – Yearly Report -- 2008

I am presenting a poster at the annual conference titled, “Joint Meetings of MHSLA & MLA Midwest: Information Interaction.” I will be highlighting the times in the past that MHSLA has cooperated with Midwest on our annual meetings, specifically 1985 and 1999.

Last year's MHSLA meeting pictures have been added to the picture archives. I have tried to label the pictures whenever possible.

I would like to remind everyone what is important to send to the archivist:

1. Minutes of the Executive Board Meetings
2. Minutes of the Annual Business Meeting
3. Minutes and reports of all Standing Committees, including membership, agendas, handouts, etc.
4. Minutes and reports of all AdHoc Committees, including membership, agendas, handouts, etc.
5. Minutes and reports of all "Special Committees" including membership, agendas, handouts, etc.
6. Details on annual meetings, workshops, seminars and continuing education offerings as to their planning, organization, financing, reservations, printing, speakers, honorariums, evaluations, etc.
7. Correspondence
8. Photos of incoming officers and Executive Board.
9. Photos of meetings from informal social snapshots to posed photographs. Please label these with a plain label affixed to the back of the picture with writing on it.

Respectfully submitted,

Maureen Watson